



Welcome to the November issue of our newsletter. It covers updates on the contracting team activities, CPD sessions, NVQ availability, and commodity groups. If you require additional details regarding any items contained in the newsletter, please contact any member of staff.

Contracting Update

Furniture Contract

This framework agreement has now been advertised using the restricted procedure, the closing date for receipt of completed POQs is the 27th November 2009.

Stationery Contract

This has been awarded to Lyreco UK Ltd, with a start date of the 1st January 2010, and runs for three years with the option to extend for an additional year.

Computer Consumables

The computer consumables tender evaluation is nearing completion; supplier presentations took place on the 29th October. It is hoped that an award decision will be made within two weeks.

Timber, Bricks, Plaster and Paint

Details of the CPC tender for building materials – Timber, Bricks, Plaster and Paint are now available on the NWUPC website. The framework agreement runs until early June 2011.

AV Equipment and AV Installations

Contract review meetings for the AV equipment and AV Installations frameworks took place during October. Meetings went well with positive feedback provided.

Lamps and Tubes

New pricing is being agreed, which will come into effect on the 1st December 2009

Fixed Wire Testing

The sub-group is meeting during November, to review and agree the specification for this agreement.

Clinical and Chemical Waste

The Clinical and Chemical Waste documentation for the forthcoming tender is nearly complete, with a document review meeting planned with the sub group on the 6th November.

This tender will be carried out using the restricted procedure and will include supplier visits as part of the criteria

Examination Answer Books

This agreement is due to be advertised during the next two weeks. The new agreement will commence on the 1st March 2010.

CPD Training Sessions

Sustainable Procurement

This session was held on the 20 October 2009, and was presented by Shirley Lewington. The course covered the role sustainability plays in the procurement process. Feedback from the delegates included 'excellent session, informative and practical' and 'very informative I will use the material in my role'.

Financial and Supplier Appraisal

This session is being held on the 12 November 2009 and is presented by Jenny Radcliffe at the University of Salford. This session will help buyers understand the key elements of suppliers' financial data and will assist in the making of an informed decision on supplier selection and appraisal. If you or any of your colleagues are interested in attending this session, or require any additional information, please contact Sue Wilson on sue.wilson@man.ac.uk

CPD Programme 2010

The CPD programme for 2010 has been finalised and details will be available in the next few weeks. Details will appear in our CPD brochure and on our website.

NVQs

The Supply Chain Management NVQ programme continues, at levels 2, 3, 4, and 5, further information can be obtained by contacting David Lamb on david.lamb@liverpool.ac.uk

Commodity Groups

All the Chairs Reports have now been completed for the NWUPC Annual Report, and we would like to take this opportunity to thank all our Commodity Group Chairs for taking the time to compile them.

The Schedule of Commodity Group Meetings for 2010 has now been finalised and uploaded onto the NWUPC website. Thank you to all members for their great support during 2009 and we look forward to the same level of attendance at meetings next year.

Just a reminder that the Annual General Meeting will take place on Wednesday 25th November 2009 in the Ken Kitchen Committee Room, John Owens Building, University of Manchester. We are hoping for a good turn out from representatives as there are several important issues to be agreed at this year's meeting.