



Welcome to the March issue of our newsletter. It covers updates on the contracting team's activities; CPD sessions, NVQ availability and commodity groups. If you require additional details regarding any items contained in this newsletter, please contact any member of staff.

## **Contracting Update**

### **Sanitary and Related Products**

The sanitary disposals and related products and services framework has now been advertised using the open procedure. Tenders are due back on the 28<sup>th</sup> March 2011.

### **Audio Visual Equipment and Installations**

Work has started on the Audio Visual Equipment and Installations. This framework will be in place for the 1<sup>st</sup> January 2012, and will be split into lots:

Lot 1: The Supply of AV Equipment only.

Lot 2: The supply and Installation of AV Equipment.

Commitment forms have been issued, and should be returned by the 14<sup>th</sup> March 2011.

### **Refuse Sacks**

The evaluation of the ITT stage has been completed, and the agreement is to be awarded to three suppliers. The supplier implementation meetings will be completed by the 1<sup>st</sup> March 2011, and details will available on our website.

### **Plumbing, Ceramics, Heating & Ventilation Equipment and Supplies**

The PQQ stage has closed and the evaluation of the supplier returns will begin w/c 28<sup>th</sup> February 2011.

### **Tool Hire**

The ITT documents are being drafted and will be issued to the successful suppliers from the PQQ stage.

### **Lift Consultancy**

The closing date for the PQQ was 17<sup>th</sup> January and we received 7 returns. We are currently evaluating the responses and preparing the ITT documentation. We will be issuing the ITT to successful companies on 4<sup>th</sup> March 2011. We expect the agreement to be awarded on 27<sup>th</sup> May in line with a start date of 1<sup>st</sup> July 2011.

### **Photographic Equipment and Consumables**

The closing date for the PQQ was 21<sup>st</sup> January and we received 4 returns. The responses are being evaluated, and the ITT documentation is being drafted. The issue of the ITT documents to successful suppliers will be on 4<sup>th</sup> March 2011. We expect the agreement to be awarded on 10<sup>th</sup> June in line with a start date of 1<sup>st</sup> August 2011.

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## NWUPC Annual Conference

Preparations for the Annual Conference are well under way and the programme for the day is almost complete. This year the Conference will include sessions covering sustainable procurement, corporate governance, flexible energy contracts and a presentation on the vision for higher education procurement. There will also be sessions on dealing with stress and assertiveness. The supplier exhibition has almost sold out and we are pleased to welcome a number of new suppliers exhibiting at the Conference for the first time. A full list of all the suppliers exhibiting at the Conference can be found on the NWUPC website.

The Conference is FREE to staff from NWUPC member institutions; further information and registration forms can be found on the NWUPC website - [www.nwupc.ac.uk](http://www.nwupc.ac.uk)

## CPD Sessions

Our CPD session this month is 'Negotiation Tactics' which is on the 8<sup>th</sup> March at the NWUPC Manchester Offices. This very popular session is presented by Jenny Radcliffe and is intended for people who have some experience in negotiation techniques and wish to develop their skills and abilities further.

## NVQs

The Supply Chain Management NVQ continues at levels 2, 3, 4, and 5, further information can be obtained by contacting David Lamb at [david.lamb@liverpool.ac.uk](mailto:david.lamb@liverpool.ac.uk)

## COUP 2011

Coup takes place at the University of St. Andrews over the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> September 2011, members of the NWUPC central team will be attending and look forward to seeing you there.

## Commodity Groups

Sincere thanks go to Audra Jones from Staffordshire, Deputy Chair of the Lab Group who has stood in so ably in the absence of Victoria Talbot on maternity leave. Audra chaired the meeting for the last time on 16<sup>th</sup> February at Manchester and we appreciate her stepping into the breach for the last 12 months. Thanks also go to members of this group who have kindly volunteered for Sub Groups – Gary Porteous and Sally Shelmerdine (NWPLS), Jayne Bromley (Gases) and Barry Grail (Lab Equipment). Gary will be on leave for 3 months now recovering from surgery and we wish him all the best for a speedy recovery.

At this meeting we had a presentation from Allan Openshaw who is leading the High Value Lab Equipment tender project on behalf of NWUPC and the sector. This was well received by members and a copy of Allan's presentation is available for anyone interested.

Congratulations to David Nuttall and his wife on the birth of Luca Ross Nuttall on Valentine's Day. David, from Harper Adams is a popular member of the Catering Group and we send all the family our very best wishes.

The Computer Group may well be breaking new ground yet again when members discussed the possibility of holding a 'paper free' meeting in the future. With an eye on sustainability, we are trying to move away from printing out lengthy agendas and possibly use a data projector to display the agenda and spend information onto a screen. Watch this space!!!